

Göteborg 20 February 2012

Information on salaries etc.

Salaried employees

Due to the extreme amount of information and the many questions the salary guarantee office has had to deal with, a number of decisions regarding salaried employees' final salaries have yet to be reached. The decisions include, amongst other things, correction of errors concerning holidays, holiday pay, accrued salary and severance pay until the upper threshold of SEK 171 200 is reached. Decisions are being sent continuously to the County Administration Board for payment and you will receive at the same time a copy of the decision.

Accrued salary and holidays are paid immediately. To receive severance pay, it is important to return the form "Declaration" which can be obtained from the County Administration Board, see below.

Employees under collective bargaining agreements

Decisions regarding salaries and holiday pay for the period 21 January – 20 February have been sent to the County Administration Board for payment. The County Administration Board will send the "Declaration" form home to you before payment takes place see below.

Final decisions with notification of when you will reach the upper threshold of SEK 171 200, are also in the process of being prepared and will be sent to your home.

Declaration

To receive severance pay, it is important that you return the "Declaration" form which you receive from the County Administration Board as soon as possible. On the Declaration you will state if you have received remuneration from another employer during your period of notice. The Declaration must be sent to the County Administration Board together with the document you received from the employment centre (*arbetsförmedlingen*) "*Intyg om inskrivning hos arbetsförmedlingen*" (Certificate of Registration with Employment Centre). If you do not yet have exact information on how much remuneration you have received from other employers, you must state the current circumstances in your Declaration. This may later need to be changed and supplemented.

Saab's salary office will prepare a statement of employment as soon as you reach the upper threshold or on your last day of employment.

Upper threshold

The upper threshold includes all remuneration such as salary, holiday pay and benefits regarding the period from and including November and paid after entering into receivership on 19 December.

Contact

The salary guarantee office is working intensively on calculating salaries and preparing salary statements and therefore can only answer the telephone on weekdays between 1.00 pm and 2.00 pm. During other periods, you are welcome to e-mail the address below.

Tel: +46 (0)31-771 21 00 (employees under collective bargaining agreements)

Tel: +46 (0)31-10 72 00 (salaried employees)

e-mail: lonegaranti@wistrand.se.

Answers to the most common questions are to be found in **Answers to questions on labour law in insolvency and the salary guarantee** on www.konkursboet.se.